

NORTHPARK

TOWN CENTER

	CONFERENCE	CLASSROOM	BANQUET	THEATER	1st 3 hours	8AM-5PM
NORTHPARK 400						
DUNWOODY	14	N/A	N/A	N/A	\$90	\$210
SANDY SPRINGS	10	N/A	N/A	N/A	\$75	\$150
GEORGIA	40	50	80	150	\$270	\$495
NORTHPARK 500						
PEACHTREE-DUNWOODY	40	60	30	100	\$225	\$450
ABERNATHY	20	30	20	60	\$150	\$300

*For use after 6 PM on weekdays and on weekends, add extra-hours air-conditioning cost at \$55/hour.
 **Conference Center reservation program pricing is attached.

CONFERENCE FACILITIES ARE AVAILABLE IN 400 NORTHPARK AND 500 NORTHPARK TO ACCOMMODATE MEETINGS FOR AS MANY AS 150 PEOPLE.

AMENITIES

NORTHPARK 400

- A/V SYSTEM
- REAR PROJECTION SCREEN
- CEILING MOUNTED ELECTRONIC DROPDOWN PROJECTION SCREEN
- SPEAKER PHONE
- MICROPHONE
- FULL CATERING KITCHEN**
- FREE WIFI

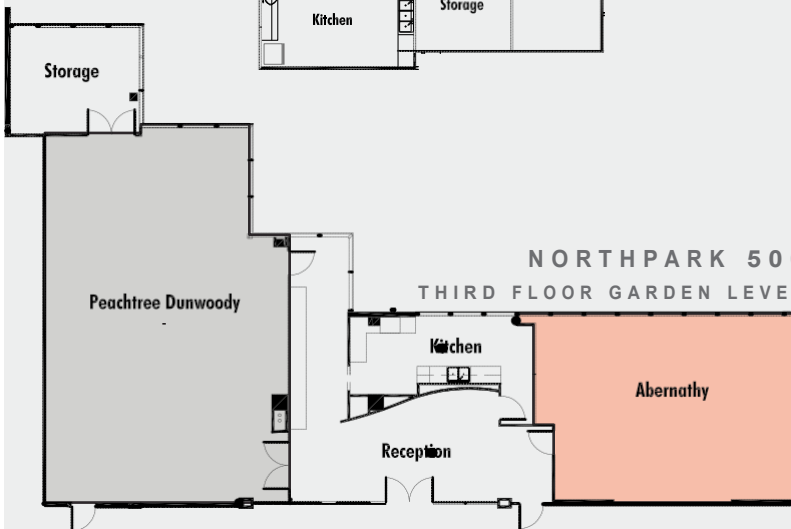
NORTHPARK 400 THIRD FLOOR



NORTHPARK 500

- A/V SYSTEM WITH LCD PROJECTOR
- PODIUM MOUNTED MICROPHONE
- SPEAKER PHONE
- CEILING MOUNTED ELECTRONIC DROPDOWN PROJECTION SCREEN
- WALL-LENGTH WHITEBOARD
- FULL CATERING KITCHEN**
- FREE WIFI

NORTHPARK 500 THIRD FLOOR GARDEN LEVEL



**Kitchens include refrigerator, ice maker, coffee maker, dishwasher and microwave. Conventional equipment available at Northpark 500.

400 Northpark Conference Center – 3rd Floor

Sandy Springs Room

- Fixed conference room set up (Max occupancy 10)
- \$25/hour for the 1st 3 hours = \$75
- \$15/hour for each additional hour
- \$150/day (8:00a.m. - 5:00 p.m.)
- 60" HDTV for use as projection monitor. Digital HDMI and VGA inputs at conference table connection. Apple TV available for use with your Apple I.D.
- Speaker phone available

Dunwoody Room

- Fixed conference room set up (Max occupancy 14)
- \$30/hour for 1st 3 hours = \$90
- \$20/hour for each additional hour
- \$210/day (8:00 a.m. – 5:00 p.m.)
- 80" HDTV for use as projection monitor. Digital HDMI and VGA inputs at conference table connection. Apple TV available for use with your Apple I.D.
- Speaker phone available

Georgia Room

- Set-ups available:
 - Boardroom (max 40)
 - Classroom (max 50)
 - U-shape (max 50)
 - Theater (max 150)
- \$90/hour for 1st 3 hours = \$270
- \$45/hour for each additional hour
- \$495/day (8:00 a.m. - 5:00 p.m.)
- Projector with digital HDMI and VGA connections located at podium. A fixed podium microphone, wireless handheld microphone, or hands-free lapel microphone belt pack are available. Wireless Polycom speakerphone is also available.

Other Details:

- Free Wi-Fi under "Cousins Guest", no password.
- After-hours HVAC - \$55/hour applies before 8:00 am and after 6:00 pm.
- An Easel with Pad and Markers is available for all rooms.
- Advance Reservations are required and made through our website, www.northparktowncenter.com using a service request log in. Reservations require a two hour window between meetings. Meetings will be reviewed and approved in the order they were received. A Cancellation Fee of \$100 will be charged for any room when cancelling with less than 24 hour notice.
- Limitations per Customer - Maximum 5 consecutive days per reservation, no more than 4 of these per year. Limit of 8 separate meeting reservations per month per customer, reviewable on a case by case basis.



500 Northpark Conference Center – 3rd Floor

Abernathy Room

- Set-ups available:
 - Boardroom (max 20)
 - Classroom (max 25)
 - U-shape (max 25)
 - Theater (max 60)
- \$50/hour for 1st 3 hours = \$150
- \$30/hour each additional hour
- \$300/day (8:00 a.m. – 5:00 p.m.)
- Projector screen, projector, microphone and Polycom phone available

Peachtree-Dunwoody Room

- Set-ups available:
 - Boardroom (max 40)
 - U-shape (max 50)
 - Classroom (max 60)
 - Theater (max 100)
- \$75/hour for 1st 3 hours = \$225
- \$45/hour for each additional hour
- \$450/day (8:00 a.m. - 5:00 p.m.)
- Projector screen, projector, microphone and Polycom phone available

Other Details:

- Free Wi-Fi under “Cousins Guest”, no password.
- After-hours HVAC - \$55/hour applies before 8:00 am and after 6:00 pm.
- An Easel with Pad and Markers is available for all rooms.
- Advance Reservations are required and made through our website, www.northparktowncenter.com using a service request log in. Reservations require a two hour window between meetings. Meetings will be reviewed and approved in the order they were received. A Cancellation Fee of \$100 will be charged for any room when cancelling with less than 24 hour notice.
- Limitations per Customer - Maximum 5 consecutive days per reservation, no more than 4 of these per year. Limit of 8 separate meeting reservations per month per customer, reviewable on a case by case basis.

